

REPLACEMENT OF IDENTITY CARD

T/ST members, who have lost their Identity Cards issued by the Institution/possess defective Identity Cards/changed their recorded addresses, may apply for new Identity Card as per the format given below.

The application must be sent to the Headquarters along with a demand draft of Rs 125/- and documents as stated in the format. Blank Identity Card is also available at respective State/Local Centres on payment of Rs 20/-. In this case, the demand draft of Rs 105/- must be sent to the Headquarters. The draft must be in favour of 'The Institution of Engineers (India)' payable at Kolkata. While sending the Identity Card, please note the following :

1. The Blank Identity Card must be returned by the candidates filled in affixing one recent passport size photograph duly countersigned by a Corporate Member only (FIE/MIE/AMIE) of the Institution.
2. Applicant's membership number must be mentioned on the reverse side of the Identity Card.
3. The candidate must apply at least 90 days prior to the commencement of any Examination.

APPLICATION FOR REPLACEMENT OF IDENTITY CARD

The Deputy Director (Membership)
The Institution of Engineers (India)
8 Gokhale Road, Kolkata 700 020

For Office Use

Replacement of Identity Card

Dear Sir,

You are requested to issue me a new Identity Card due to the reason as ticked (3) in appropriate box below :

- I) **My original Identity Card is lost.**
- II) *There are following defects in my Identity Card : (*existing Identity Card enclosed*)
- Membership Number without check digit
 - No signature of Secretary & Director General
 - Mutilated/defaced Identity Card
 - Without the signature and/or membership number of the Corporate Member
 - Recorded address is not mentioned or different from the address recorded at the HQ.

III) ***I have changed my address as below (*existing Identity Card enclosed*):**

For this purpose, I enclose the relevant documents for your ready reference.

Thanking you,

Yours faithfully,

Name of the Candidate (in capital letters) <input style="width: 100%; height: 20px;" type="text"/>	Full Signature of Candidate with Date <input style="width: 100%; height: 20px;" type="text"/>
Membership Grade and No. <input style="width: 100%; height: 20px;" type="text"/>	Draft No. <input style="width: 100px; height: 20px;" type="text"/>
Recorded Address (in capital letters) :- _____ _____ _____	Date of Issue <input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/>
Pin Code : <input style="width: 100px; height: 20px;" type="text"/>	New Address (in capital letters) :- _____ _____ _____
Pin Code : <input style="width: 100px; height: 20px;" type="text"/>	Pin Code : <input style="width: 100px; height: 20px;" type="text"/>

- Enco : a) Copy of FIR/GD (*for no. I above only*)
 b) *Original Identity Card (*for no. II and III only*)
 c) Demand Draft of Rs 125/- (or) Rs 105/- with blank Identity Card

Phone/Mobile _____
 e-mail _____