



The Institution of Engineers (India)

8, Gokhale Road, Kolkata 700 020

PG

EXAMINATION APPLICATION FORM

SUMMER / WINTER 20.....

Name and Address of the Candidate	Membership Grade and Number									
	Grade		Number							
	Eight Digit Postgraduate Registration No. :									

I shall abide by the Rules of the Institution Examinations as in vogue. Incomplete or illegible application shall be rejected.

- I wish to appear in Part I / Part II A of the Postgraduate Diploma Programme.
- Write Code Nos. of subjects in which desires to appear :

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- Choice of Centre (in Code Nos only)

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First Choice

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Second Choice

4. Mobile / Phone No. with STD Code : _____

5. email Id : _____

Full Signature of Candidate and Date

Enclosed Bank Draft No. dated for Rs on (Bank) in favour of 'The Institution of Engineers (India)', payable at Kolkata. I also enclose a self-addressed stamped envelope with a request to send the receipt of the Examination Form and the Demand Draft.

RECEIPT OF EXAMINATION FORM WITH FEE (to be filled-in by the Candidate)

Received the Examination Form with a Demand Draft of Rs for Summer / Winter 20 Examination (G / AM / M / F) and Registration No.

Signature of the Receiving Officer

RULES FOR THE CONDUCT OF EXAMINEES IN THE EXAMINATION HALL

An examinee shall strictly follow the following rules in the examination hall :

1. An examinee shall not carry into his/her seat any book, notes or paper, cellular phone/pager, and equipment of similar nature, and except only his/her Admit Card, valid Identity Card, pen, pencil, drawing instruments and non-programmable calculator.

Tables, when permitted to be used by an examinee, will be provided by the Institution.

2. An examinee will be permitted to enter the examination hall ten minutes before commencement of the examination, but shall not be admitted to the examination hall after half an hour from the commencement of examination.
3. An examinee must check before using the answerbook that the answerbook supplied to him/her is numbered, bears 'IE' perforation mark at the top right-hand corner, contains all the pages in sequential order between the covers, the staples for stitching are intact and there is no defect in the answerbook.

Answerbook, defective in any way, should be replaced before use. If, however, replacement is not possible, the invigilator should be requested to record the nature of defect on the cover of the answerbook under his/her signature and date.

Use of defective answerbooks, not authenticated by the invigilator, shall be considered as a case of unfairmeans.

4. An examinee is required to write his/her membership number, roll number, subject of the examination and registration number in the respective spaces provided on the cover of the answerbook. If these details are not correctly filled-in, the answerbook will be rejected.

The name, signature or anything which may disclose the identity of the examinee must not appear anywhere in the answerbook.

5. An examinee must use English Language for all examinations.
6. The answers should be properly numbered corresponding to the serial number of the questions. Examinees are required to use the pages of the answerbook serially leaving no page blank.

7. An examinee must not communicate with any other examinee during the hours of examination. The Institution reserves the right to take any action as may be deemed proper when the examinee is detected during or after the examination in any one or more of the following offences: (i) helping another examinee or (ii) attempting to obtain unfair assistance or using unfairmeans or (iii) writing any objectionable or improper remarks in the answerbooks or (iv) attempting to render identification of the answerbooks impossible either quoting false roll number or membership number or registration number or intentionally omitting the same or (v) detaching pages from the answerbook or (vi) replacement of the answerbook or (vii) writing on any material other than the answerbook or (viii) impersonation or (ix) giving threat or using any objectionable or improper remarks to anyone in the examination hall or (x) damaging the property in the examination hall or (xi) any other misconduct.
8. No part of answerbooks, drawing sheets, etc supplied to an examinee in the examination hall should be taken out by the examinee.
9. No examinee shall be permitted to leave the examination hall under any circumstances till half an hour has elapsed from the commencement of examination. Further, no examinee shall be permitted to leave finally the examination hall without submitting his/her answerbook until an hour has elapsed from the commencement of the examination. Under unavoidable circumstances, an examinee may, with the permission of the invigilator, be allowed to leave the examination hall temporarily submitting his/her answerbook and the question paper to the invigilator after expiry of not less than 30 minutes.
10. Any violation of any of the rules of examinations shall make an examinee liable for penal measures and punishment as may be decided by the Council of the Institution.
11. Notwithstanding the issue of Admission Card, the Institution shall have the right, for any reason which may appear sufficient, to cancel the admission of any examinee whether before, during or after the examination.
12. The District Court at Alipore, 24-Parganas (South) shall have the exclusive jurisdiction in matters arising out of conduct of Institution Examinations and / or penal measures or any decision of the Council of the Institution giving or conferring punishment to any examinee.