



# The Institution of Engineers (India)

AN ISO 9001 : 2015 CERTIFIED ORGANISATION  
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)  
8 Gokhale Road, Kolkata-700 020

*A Century of Service to the Nation*

Ref : SP/T- 1844

Date : 14 May 2025

Tender No : T- 1844  
Due Date : 26 May 2025

Sub : Standard Fire and Special Perils Policy for Buildings,  
Furniture & Equipments at IEI HQ, Kolkata

Dear Sir,

The Institution of Engineers (India) invites quotation for renewal of the following Insurance Policies for the period 15 June 2025 to 14 June 2026 considering the present total Capital Assets Value of which are mentioned below against each policy :

Sl No	Particulars of Policy	Present Total Capital Value (Rs.)
1.	Standard Fire & Special Perils Policy for IEI HQ Building at Kolkata (Add on Covers: Earthquake & STFI)	4,04,15,648/-
2.	Standard Fire & Special Perils Policy for Furniture and equipment of IEI HQ Building at Kolkata (Add on Covers: Earthquake & STFI)	8,24,14,433/-
3.	Policy covering the risk of Fire & Burglary for cash in safe at IEI HQ Building at Kolkata	1,00,000/-

You are requested to submit the attached format of **Price Part** along with a forwarding letter for the rates of Insurance Premium and GST separately as payable for the above mentioned items in a sealed envelope addressed to the 'Deputy Director (IT & Admn)' duly marked on the envelope '**Quotation for Insurance Policies 2025-2026**' with tender no. which should reach this office within **16-00 hrs. of 26.05.2025**.

Thanking You,

Yours faithfully,

Deputy Director (IT & Admn)

Encl. : As stated

### Price Part

#### Standard Fire and special Perils Policy for Buildings, Furniture & Equipments at IEI HQ, Kolkata

T-1844

Sl. No.	Particulars	Present Total Capital Value (Rs.)	Premium (Rs.)	GST	Total (Rs.)
1.	Standard Fire & Special Perils Policy for IEI HQ Building at Kolkata (Add on Covers: Earthquake & STFI)	4,04,15,648/-			
2.	Standard Fire & Special Perils Policy for Furniture and equipment of IEI HQ Building at Kolkata (Add on Covers: Earthquake & STFI)	8,24,14,433/-			
3.	Policy covering the risk of Fire & Burglary for cash in safe at IEI HQ Building at Kolkata	1,00,000/-			
Total					

( in words \_\_\_\_\_ )

Name of the Company:

Address:

Contact No.:

E-mail:

Signature with date & seal :