



APPENDIX XXIIIA

PROPOSAL FORMAT FOR IEI TECHNICAL WEBINAR

The Proposal should be sent 15 days prior to the proposed dates of the Webinar

Request by Centres for Holding Technical Activities through Webinar



For use by Headquarters (Programme code):							
Divn. Board		Financial Year		Programme type		Programme No.	

Name of the Centre / Forum:							
Proposed Programme:		Webinar					
Title of the Programme:							
Under the aegis of which Divisional Board:							
Program Date:				Program Time:			
Associate organization (if any):							
Approved in State / Local Centre / Forum Committee Meeting:				Meeting No.:		Date:	

Brief Write-up about the theme (*preferably within 300 words*):

Details of Panelists:

Panelist No. 1

Name:		Photo
Designation:		
Mobile No. and Email:		
Credential in Brief:		

Panelist No. 2

Name:		Photo
Designation:		
Mobile No. and Email:		
Credential in Brief:		

Panelist No. 3

Name :		Photo
Designation :		
Mobile No. and Email :		
Credential in Brief :		

Details of Moderator:

Name :		Photo
Designation :		
Mobile No. and Email :		
Credential in Brief :		

For Use by Chairman, Division Board and Headquarters:

Put-up to Chairman, Division Board on:		Comments of Chairman, Division Board received on:	
Comments of Chairman Div. Board:		Approved / Not Approved / To be Revised	
Suggested Revision (if any):			
Information to Centre about decision or to incorporate suggested revision (if any) on:			

Proposals to be sent 15 days prior to the proposed dates of the Webinar