



# The Institution of Engineers (India)

AN ISO 9001 : 2015 CERTIFIED ORGANISATION  
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)  
8 Gokhale Road, Kolkata-700 020

*A Century of Service to the Nation*

SP/T-1787

Date: 17 Apr 2023

## NOTICE INVITING TENDER

### **SUB: APPOINTMENT OF STATUTORY AUDITOR**

Sealed tenders are invited in two parts viz. Technical bid (Envelope – 'A') and Financial bid (Envelope 'B') (Envelope 'A' and 'B' with the content shall be clearly marked on the top of the envelopes separately). Technical Part – Bids (Envelope – 'A') shall comprise of compliance documents i.e. Profile of the CA Firm, Proof of experience of the CA Firm for more than 25 years, Copy of PAN card, Copy of the GST Registration Certificate, Proof of turnover of the CA Firm for more than Rs.5 crore for the FY 2021-22 in support of technical capability. The Technical bid should not contain any financial indication, violation of which will invite disqualification. Financial bid shall comprise of quoted price only in the format provided with the tender document.

Completed Separate tenders against each of the two (Technical part in one envelope, Financial part in another envelope, and the two envelopes put into one third envelope, with all envelopes superscribed about nature of appointment and envelope type whether 'A' or 'B') should be submitted through speed post latest by **30<sup>th</sup> April 2023**.

All pages of the tender document including tender notice are to be signed by the bidders. IEI reserves the right to reject the tender in full or part without assigning any reason.

  
Director (Administration)

## **Appointment of Statutory Auditor**

### **Qualification Requirement:**

1. The Chartered Accountants Firm should have minimum five partners.
2. Turnover of the firm should be more than Rs. Five crore.
3. Firm should have experience more than twenty five years as on the date of application.

### **Other Matter:**

The Institution of Engineers (India) (IEI) is a multi-disciplinary professional body of Engineers located at 8, Gokhale Road, Kolkata-700020 that encompasses 15 engineering disciplines. It is a non profit making organisation fulfilling social requirements of the Country. It was established under a Royal Charter in 1935 and is one of the oldest Engineering Institutions and having SIRO recognition from DSIR, Ministry of Science and Technology, Government of India. This Institution transacts its functions through 125 Centres across the Country and six Foras and one autonomous organ at ESCI, Hyderabad. Total turnover of IEI as on 31-03-2022 is Rs.42.31 crores( H.Q and Centres). The existing statutory audit fee is Rs. 3.30 lakhs plus GST. IEI is inviting applications from Chartered Accountants firms for engagement as Statutory Auditor of the Institution for the F.Y 2023-2024. The Chartered Accountants Firm should have minimum five partners, turnover of the firm should be more than Rs.Five crores and firm should have experience more than twenty five years as on the date of application for eligibility of this application. The Statutory Auditor of the HQ will audit the accounts of the HQ and review the statutory auditors reports of all the 125 Centres including consolidation of A/C etc. You are therefore requested to please forward the Profile of your esteemed Firm along with minimum Fees for conducting the Statutory Audit of the Institution latest by 30<sup>th</sup> April, 2023 through speed post (only by hard copy) confidentially to the Secretary and Director General, The Institution of Engineers(India), 8, Gokhale Road, Kolkata-700020. Your early response in this regard will be highly solicited.

### **Documents to be submitted:**

- a. Profile of the CA Firm
- b. Proof of experience of the CA Firm for more than 25 years.
- c. Copy of PAN card
- d. Copy of the GST Registration Certificate.
- e. Proof of turnover of the CA Firm for more than Rs.5 crore for the FY 2021-22.

Seal & Signature of the bidder



The Institution of Engineers (India)

**T-1787**

**PRICE BID**

Description	Basic Rate (Rs.)	GST (%)	Total (Rs.)
Fees for conducting the Statutory Audit  (2023-2024)			

**(In words :** \_\_\_\_\_ **)**

Name of the Company:

Signature of Vendor:

Date:

Seal of Vendor:

Phone/Mobile:

Email:

Seal & Signature of the bidder

  
P. Roy