

# The Institution of Engineers (India)

AN ISO 9001: 2008 CERTIFIED ORGANISATION  
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)  
8 GOKHALE ROAD, KOLKATA – 700020



*“99 Years of Relentless Journey towards  
Engineering Advancement for Nation-building”*

## NOTICE INVITING TENDER

No. T-1627

Dated: 04 Oct 2018

### Tender for Supply, Installation and Commissioning of 3 nos. High-end assembled Desktop PCs and 5 nos. licenses of Visual Studio Software.

Sealed Tender in Single Stage two Envelope bid system is invited for Supply, Installation and Commissioning of 3 nos. High-end assembled Desktop PCs and 5 nos. licenses of Visual Studio Software.

The Tender Document can be downloaded from the website of the Institution ([www.ieindia.org](http://www.ieindia.org)).

The sealed Tender is to be submitted in prescribed Format duly stamped and signed and dated on each page of Part ‘A’ & ‘B’ as their unconditional acceptance to the terms prescribed by the Institution. Details/supporting documents wherever applicable, if attached with the Tender should be duly authenticated by the Vendor/s. No over-writings shall be accepted unless authenticated with full signature of the Vendor/s.

The Tender shall be in two parts viz. **Technical Bid - (Part- ‘A’)** and **Financial Bid (Part - ‘B’)** (Part ‘A’ and ‘B’ with the content shall be clearly marked on the top of the envelopes separately). **Technical Bid - (Part - ‘A’)** shall comprise of compliance documents against Qualification Requirement, **Earnest Money Deposit of Rs.5,000/-**, Company Profile, Declaration and other documents in support of technical capability. The Technical bid should not contain any financial indication, violation of which will invite disqualification. **Financial Bid** shall comprise of quoted price only in the format provided with the Tender document in **Part - ‘B’**. Both Envelopes - A & B shall be put in a third envelope, sealed and submitted within the prescribed date & time and with signature of the Tenderer over it.

The sealed Tender duly superscribed, **“Supply, Installation and Commissioning of 3 nos. High-end assembled Desktop PCs and 5 nos. licenses of Visual Studio Software”** with Tender No. should be addressed to the Director (Administration), and to be dropped at the Tender Box of this office within time and date i.e., **by 4.00 p.m. on 31 Oct 2018.**

Tenders received after the stipulated date and time shall not be entertained. The Institution reserves the right to reject the tender in part or full without giving any reason and any correspondence.

Sd/-  
(Shukla Das)  
Director (Administration)

**TECHNICAL PART (ENVELOPE-A)**

**QUALIFICATION REQUIREMENT OF BIDDERS**

1. Preferred Micro, Small and Medium Enterprise Development (MSMED)
2. Registration of GST (copy to be enclosed).
3. PAN Card (copy to be enclosed).
4. Average Annual Turnover of minimum of Rs. 10.00 lacs

**Documents to be submitted**

1. Forwarding Letter.
2. EMD Rs 5,000/- by way of DD in favour of “The Institution of Engineers (India)”, payable at Kolkata.
3. Copy of PAN Card and GST Registration Certificate.
4. Balance Sheet and P & L A/c for last two financial years  
(Copies of audited financial statements should be submitted)

**Signature of bidder with date & seal**

### General Terms and Conditions

1. The price shall include all taxes, duties, levies, delivery charges, installation charges etc and no additional payment shall be admissible on any account.
2. The bidder has to deposit an **earnest money of Rs. 5,000/-** in form of Demand Draft along with quotation. The Demand Draft Should be drawn in favour of **“The Institution of Engineers (India)”**, payable at Kolkata. In case of non-execution of the order by the successful bidder, the earnest money deposited will be forfeited. The earnest money deposited by unsuccessful bidders will be refunded on finalization and execution of the contract with the successful bidder. However, EMD of successful bidder shall be retained as Performance Guarantee for one year.
3. Standard LD Clause for delay in supply @ 0.5% per week or part thereof subject to maximum of 5% of the total order value will be applicable.
4. IEI reserves the right to reject any or all the quotations without assigning any reason whatsoever.
5. 3 Years Comprehensive Onsite Warranty for PCs by the Vendor.
6. Delivery within 2-3 weeks from date of placing the Work Order.
7. Payment 100% after Supply, Installation and Commissioning and submission of Invoice in original.
8. Please note that IEI reserves the right to select the Vendor for placing Work Order and lowest quotation does not guarantee selection of Vendor.

**Signature of bidder with date & seal**

**Technical Specification for High end assembled 3 nos. Desktop PCs and  
5 nos. licenses of Visual Studio Software**

Sl. No.	Technical Specifications	Quantity
1	Intel I 7 8th Generation 8700K Processor 12MB Cache, up to 4.7 Ghz Gigabyte Z370MD3H Motherboard Corsair 8GB DDR4 2400 MHz Vengeance Ram Kingston 240 GB SSD Drive WD 1 TB SATA 7200 RPM Hard-disk LG SATA DVD Writer Cooler master Elite 311 Cabinet Cooler master Hyper 212 Cooler Cooler master/FSP 450W Real Power SMPS Dell 18.5" HDMI Led Screen Logitech K120 USB Keyboard Logitech B100 USB Mouse Windows 10 Professional (64bit) Operating System 3 years Comprehensive Onsite Warranty to be provided by the Vendor	3
2	Microsoft Visual Studio Professional 2017 with MSDN (Academic License)	5

Signature of bidder with date & seal

**FINANCIAL PART (ENVELOPE - B)**

**Tender for Supply, Installation and Commissioning of 3 nos. High-end assembled Desktop PCs and 5 nos. licenses of Visual Studio Software.**

Installation, commissioning, and integration of the components/equipment (including OS) are to be done by supplier(s) at our premises.

Description	Qty	Basic Rate per item (Rs.)	GST Rate (%)	Total Amount including GST (Rs.)
High-end assembled Desktop PCs with Windows 10 Professional (64 bit) Operating System as per Technical Specification enclosed	3			
Microsoft Visual Studio Professional 2017 with MSDN (Academic License)	5			
<b>GRAND TOTAL (including GST)</b>				

**In words**

(Rupees.....  
.....)

- Name** :
- Designation** :
- Signature** :
- Company Name** :
- Address** :
- Phone No.** :
- E-mail** :
- Date** :

**Signature of bidder with date & seal**