

**The Institution of Engineers (India)**  
**The Institution of Engineers (India): R&D Grant-in-aid Scheme**  
**Research Fellowship Programme**

**GENERAL GUIDELINES FOR FELLOWSHIP**

**PROPOSALS ARE INVITED FROM FULL TIME M.TECH/PhD SCHOLARS OF GOVERNMENT & SELF-SUPPORTING ENGINEERING AND TECHNICAL INSTITUTIONS FOR FINANCIAL SUPPORT IN THE FORM OF FELLOWSHIP UNDER GRANT-IN-AID SCHEME.**

**Eligibility Criteria**

- 1) Proposals from Members and Institutional Members will be preferred. It is expected that the applicant's Institution is an **Institutional Member** of **The Institution of Engineers (India)**. The Guide/s must be a **Corporate Member** of IEI. For details please visit [www.ieindia.org](http://www.ieindia.org). The student should apply for Corporate Membership (if not already a Corporate Member) once they becomes eligible to receive 'Fellowship' under IEI R&D Grant-in-Aid Scheme. Please see the checklist and guidelines of application for membership provided below, before proceeding with submission of proposal. IEI is authorized to make any exception to the above.
- 2) The proposals should preferably be industry relevant and have in-kind or cash support from the industry partners or those having potential to lead to an entrepreneurship venture or a start-up model. Thematic focus on green energy, clean water, waste-to-energy conversion, versatile simulation, urban rejuvenation, skill development in design and manufacturing will be given due weightage.

**Quantum of Fellowship**

The quantum of fellowship is @ Rs 10,000/- per month usually for a period of 12 months extendable by six months subsequently for maximum two terms, subject to total duration not exceeding 24 months. Extension may be considered only on valid grounds and the decision of IEI will be final and binding.

The entire amount will be transferred to the account of Principal/Director/Registrar/Dean (R&D) of the concerned Institute/University who will be responsible for periodic release of the grant to the applicant on a monthly basis. IEI may like to withdraw the entire amount if monthly progress report (**Annexure-I**), duly sealed and signed, is not received from the beneficiary.

**Dos and Don'ts**

**Submission of Monthly Progress Report and Research Completion Report**

The student must submit monthly progress report (**Annexure-I**) endorsed by the Guide based on which next installment of fellowship may be released. Besides, the proposed research work has to be completed and final report in appropriate format (**Annexure-II**) has to be submitted within the scheduled completion of course of the student.

Any intentional delay or non-submission of reports in time may result into debarring the institute, the guide/s and the student/s to avail any such scheme under IEI in future. IEI shall have the discretion to take any other action as deemed fit in such cases.

It is expected that PG & Ph.D students must submit a paper in the IEI-Springer Journals arising out of their work funded through IEI R&D Grant-in-Aid Scheme.

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**Acknowledging contribution of IEI**

The student and their guide/s while submission of any paper to any journal and conference on the subject and/or applying for any patent/copyright arising out of this research, should acknowledge the contribution of The Institution of Engineers (India) in the following manner:

*“The author/s thankfully acknowledges the financial support provided by The Institution of Engineers (India) for carrying out Research & Development work in this subject”.*

**Checklist and Guidelines of application for membership before proceeding with submission of proposal**

**IS YOUR INSTITUTE AN INSTITUTIONAL MEMBER OF THE INSTITUTION OF ENGINEERS (INDIA)?**

Please check with your institute or at <https://www.ieindia.org/webui/iei-Memb.aspx#download>. Benefit of IEI R&D Grant-in-Aid Scheme will be only extended to PG/Ph.D students pursuing full time engineering courses at AICTE-approved Institutes. The Institute should preferably be an Institutional Member of The Institution of Engineers (India). If not, they may apply for membership in the appropriate form available at <https://www.ieindia.org/webui/iei-Memb.aspx#download>. The head of the institute is requested to fill-up the forms, observe all formalities and send the same to Director (Technical) along with the hard copy of the project proposal.

Priority will be given to proposals from Institutional Members of The Institution of Engineers (India).

**IS THE GUIDE/S MEMBER/S OF THE INSTITUTION OF ENGINEERS (INDIA)?**

The guide/s must be corporate member of The Institution of Engineers (India). If not, they have to apply for membership in the appropriate form available at <https://www.ieindia.org/webui/iei-Memb.aspx#download>. The guide(s) is/are requested to fill-up the forms, observe all formalities and send the same to Director (Technical) along with the hard copy of the project proposal failing which the proposal will not be considered.

**IS THE STUDENT MEMBER/S OF THE INSTITUTION OF ENGINEERS (INDIA)?**

Student applying for IEI Fellowship Grant must be a member of The Institution of Engineers (India). If not, he/she has to apply for membership in the appropriate form available at <https://www.ieindia.org/webui/iei-Memb.aspx#download>. The student is requested to fill-up the forms, observe all formalities and send the same to Director (Technical) along with the hard copy of the project proposal failing which the proposal will not be considered.

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**Submission of IEI Fellowship Application**

1. Fill-up the IEI Fellowship Application Form appropriately and send it via email to [research@ieindia.org](mailto:research@ieindia.org) [only in .doc/ .docx/ .pdf (editable)]
2. Please make sure that 2 hard copies of each of the Application Form duly signed by all concerned along with all supporting documents are to be sent at the following address within 10 days of online submission:

**Director (Technical)**  
**The Institution of Engineers (India)**  
**8 Gokhale Road, Kolkata**  
**West Bengal, India**  
**PIN: 700 020**

3. Delay in sending the hard copies may lead to disqualification of the proposal.

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**Annexure-I**

**MONTHLY PROGRESS REPORT**

This is to certify that Mr. /Ms.....

who is pursuing research under my/ our guidance in the area

.....  
.....  
.

..... under the IEI Fellowship

Grant vide..... (Ref. No. & date of approval of IEI) has

carried out the following work during the month of..... (Month & Year):

Month	Brief description of work carried out	Details to be attached separately
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

His / Her performance during the month was found to be satisfactory and it is recommended that the Fellowship Grant for this month may be released to him/ her.

Signature of Guide(s) with date along with IEI Membership No.



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**Annexure-II**

**FINAL REPORT FORMAT**

1. Fellowship I.D.

2. Area of Research

3. Name of the Research Fellow:

a. E-mail:

Mobile No. :

b. Contact Address:

4. Name of the Institution of which Research Fellow is attached:

5. Name and Designation of the Guide(s):

a. E-mail:

Mobile No. :

6. Name of the Director / Principal of the Institution :

7. Details of R & D Fellowship Grant:

Fellowship Grant Sanctioned on (DD/MM/YYYY)	:	
Monthly Quantum of Fellowship Grant Sanctioned	:	
Total number of instalments	:	

8. Date of Commencement of the research work:

9. How much work is yet to be completed with the reason of delay :

a) Work yet to be completed with details:

b) Reason for delay:

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10. Probable date of completion of the research work:
11. Name of the organizations providing support to the research work :
- a. Name of the organization:
  - b. Nature of support e.g. financial, technical and infrastructural:
  - c. Support yet to be received:
12. Research work in brief:
13. Expected beneficiaries of the research work:
14. Any other information to be furnished regarding progress of research work:
- 15.

<hr/> <p style="text-align: center;"><b>Name of the Research Fellow</b></p> <hr/> <p style="text-align: center;"><b>Signature of the Research Fellow</b></p>	<p>1. _____</p> <p>2. _____</p> <p style="text-align: center;"><b>Name of the Guide(s)</b></p> <hr/> <p style="text-align: center;"><b>Signature of the Guide(s)</b></p>
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<hr/> <p style="text-align: center;"><b>Signature of the Head of the Institution</b></p>	<hr/> <p style="text-align: center;"><b>Seal of the Head of the Institution</b></p>
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