



The Institution of Engineers (India)

AN ISO 9001 : 2015 CERTIFIED ORGANISATION
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)
8 Gokhale Road, Kolkata-700 020



A Century of Service to the Nation

MEMB/SC/Scholarship/2025-26

29 October 2025

The Principal/Adviser
All Engineering College Students' Chapters /
All Polytechnic Students' Chapters

Dear Sir/Madam,

Award of Scholarship for the Financial Year 2025-26

This is to inform you that the members of the IEI Students' Chapters (both engineering college and polytechnic) are eligible to apply for scholarships instituted by The Institution of Engineers (India).

The scholarships are awarded only to members of the IEI Students' Chapters, fulfilling the following criteria:

- (i) Possesses good conduct;
- (ii) Regular full-time student of an engineering college / a polytechnic;
- (iii) Have passed all subjects of the qualifying examination with an aggregate of minimum 60% marks throughout (that is in Class X/Class XII/equivalent/all semester of engineering college/polytechnic)
- (iv) Not availing scholarship or any other financial assistance from any other sources;

A copy of the Blank Application Form along with the format of Income Certificate is enclosed for your perusal. The participating students can use photocopies of the Application Form. The application form alongwith the enclosures can also be downloaded from our website following the link <https://www.ieindia.org/webui/IEI-Network.aspx#students-chapters>

Please arrange to circulate the above information through the Principal to all eligible student members. The Chapter must forward applications (duly filled in and signed by student/s, after endorsing the same by the Principal) latest by 15 November 2025. **Applications received at the Secretariat after the last date shall not be considered.**

We sincerely hope that this scheme of the Institution would be of great encouragement to your students. We seek your kind co-operation and active support in popularizing the scheme.

Thanking you,

Yours faithfully,

Deputy Director (Membership)

Encl: Blank Application Format



ANNEXURE – B

The Institution of Engineers (India)
8 GOKHALE ROAD, KOLKATA 700 020

APPLICATION FORM FOR SCHOLARSHIP

(Each column should be read carefully and filled-in correctly. Incomplete application is liable to be rejected)

01. Name of the Student (in block letters) :
02. a) Name of the Engineering
College/Polytechnic with complete
mailing Address :
- b) Students' Chapter Membership No.
**(Photocopy of Chapter Membership
Identity Card must be attached)** :
- c) **Year (1st/2nd/3rd/4th) and Roll No.**
(Must specify the above details) :
- d) **Contact Mobile No.** :
03. Date of Birth (as per the matriculation
certificate) :
04. Parent's Name in full :
05. Permanent Home Address of the Parent :
06. Present Postal Address of the Parent :
07. Profession (state designation and official
address) of Parent/Guardian (if either
Parent is not alive) :
08. In case parent is not alive, full name of
guardian, his/her relationship with the
student and permanent address of the
guardian :
09. Total gross annual income of the
Parent/Guardian (Income certificate
should be furnished in the prescribed
format) :

10. Particulars of School/College/Institution (s) being attended. Any break in educational career should be indicated with reasons. (Please enclose a copy of Class X/XII/last year's mark-sheet(s) – 1st and 2nd Semester examinations or annual examinations, if annual examination pattern is followed – duly attested by Head of the Institution only)

11. Are you in receipt of any other assistance such as Scholarship/ Stipend, etc.? If so, mention the annual amount and awarding authority with address.

I hereby solemnly declare and affirm that the statements made above by me in my application are correct and nothing has been concealed. I undertake to devote my full time to my studies. In case any of the particulars given above is found to be incorrect at a later stage, I will be liable to refund the amount already received and disciplinary action, to be decided by The Institution of Engineers (India), if any, will be acceptable to me.

Date:

Place:

Signature of Applicant

Enclosures: Please tick (✓)

- | | | | |
|---|--------|--|--------|
| 1. Declaration of Parent/
Guardian | () | 5. Educational Certificates: | |
| 2. Recommendation of
Students Adviser and
Head of Institution | () | i) Class X with mark-sheet | () |
| | | ii) Class XII with mark-sheet | () |
| 3. Income Certificate | () | iii) First Semester Exam | () |
| i) Salary Certificate | () | iv) Second Semester Exam | () |
| ii) Declaration | () | v) Third Semester Exam | () |
| 4. Photocopy of students'
chapter membership
Identity Card | () | vi) Fourth Semester Exam | () |
| | | vii) Fifth Semester Exam | () |
| | | viii) Sixth Semester Exam | () |
| | | ix) Final Exam (7 th & 8 th Sem) | () |

5. Percentage of Marks obtained (student has to filled-in and signed by the Adviser)

<u>Examination</u>	<u>Percentage of Marks (%)</u>	<u>Examination</u>	<u>Percentage of Marks (%)</u>
Class X :		4 th Semester :	
Class XII :		5 th Semester :	
1 st Semester :		6 th Semester :	
2 nd Semester :		7 th Semester :	
3 rd Semester :		8 th Semester :	

Signature of the Student with date

Signature of the Students' Chapter Adviser
with office seal, Chapter Code no. and date

12. DECLARATION TO BE DEPOSED BY THE PARENT/GUARDIAN

I, the parent/guardian of Mr./Ms. _____

a Student of _____

Year of _____ Roll No. _____

hereby solemnly affirm and declare that the particulars furnished by my son/daughter/ward in the application are correct and true and that nothing has been concealed or withheld.

Place :
Date :

Signature of Parent/Guardian

INCOME CERTIFICATE

(Applicant should submit the gross Annual Income Certificate stating Annual up-to-date income of his/her parents/guardian from all sources as given below):

Annual Gross income from employment Rs.

Annual Gross income from other sources (Please specify) Rs.

Total Rs.

(In case of self-employment, a declaration on a non-judicial stamp paper is required to be furnished)

Please attach copy of ITR/ Forms 26AS/ Income Certificate.

Place:

Date:

Name and Signature of Parent(s)/Guardian

13. RECOMMENDATION BY STUDENTS' ADVISOR AND HEAD OF THE INSTITUTION

We hereby affirm that the student fulfils the laid down criteria for scholarship as the academic and financial statements made by the applicant are correct as per records. The applicant is a member of the Students' Chapter of The Institution of Engineers (India) at our Institution.

Date:

Signature of the Students' Chapter Advisor
with office seal, Chapter Code no. and date

Date:

Signature of the Head of the Institution
with office seal and date



Annexure – A

**EXTRACT OF NORMS FOR AWARD OF SCHOLARSHIPS TO
MEMBERS OF THE STUDENTS' CHAPTERS AT
ENGINEERING COLLEGES AND POLYTECHNICS**

01. An applicant must fulfill the following criteria :
 - a) S/he should be a member of the Students' Chapter of the Institution of Engineers (India),
 - b) S/he possesses a good conduct,
 - c) S/he must be a regular and full-time student,
 - d) S/he should cleared all subjects in Class X / Class XII / odd and even Semester Examinations in one chance (Annual Examinations, if the annual pattern is followed) with an aggregate of minimum 60% marks ; and
 - e) S/he must be a non-recipient of any other scholarship/free stipendship.
02. The applicant should use the prescribed application form, complete the same in all respect, and submit along with Income Certificate in the prescribed form. Photocopy of the prescribed form can also be used.
03. For the session **2016-17**, the number of scholarships available will be as follows:

Sl. No	Scholarship Eligibility	Total Number of Scholarships	Number of Scholarships	
			Merit based (No income bar)	Merit-cum-Means based (income less than or equal to 3 Lakhs)
01	First Year Engineering College Students	10	05 (Rs. 6000/-)	05 (Rs. 14000/-)
02	Second Year Engineering College Students	10	05 (Rs. 6000/-)	05 (Rs. 14000/-)
03	Third Year Engineering College Students	10	05 (Rs. 6000/-)	05 (Rs. 14000/-)
04	Fourth Year Engineering College Students	10	05 (Rs. 6000/-)	05 (Rs. 14000/-)
05	First Year Polytechnic Students	15	05 (Rs. 4000/-)	10 (Rs. 8500/-)
06	Second Year Polytechnic Students	15	05 (Rs. 4000/-)	10 (Rs. 8500/-)
07	Third Year Polytechnic Students	15	05 (Rs. 4000/-)	10 (Rs. 8500/-)

The scholarships for each year of study shall first be decided based on Merit-cum-Means based (income less than or equal to 3 Lakhs). The candidates who have not received any scholarships on the basis of Merit-cum Means based (income less than or equal to 3 Lakhs) shall only be considered and judged for Merit based (No income bar) scholarship according to the number to scholarships in each category.