



The Institution of Engineers (India)

AN ISO 9001 : 2015 CERTIFIED ORGANISATION
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)
8 Gokhale Road, Kolkata-700 020

A Century of Service to the Nation

04.09.2023

Email: studentchapter@ieindia.org

**The Principal/Head of the Institution
All Engineering Colleges/Polytechnics**

Dear Sir/Madam,

Sub: Invitation of proposals for organizing “**Third Students’ Regional Conclave & National Conference**” 2023-24

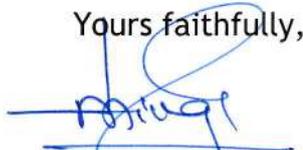
Proposals are invited from the existing Students’ Chapters of Engineering College/ Polytechnics of The Institution of Engineers (India) for organising of the Third Students’ Regional Conclave & National Conference 2023-24. The Conclaves are region-wise (north/south/east/west) of the country and the conclave is comprising of different technical activities such as paper presentations, guest lectures by eminent personalities, panel discussions, technical exhibitions, model competitions and poster competitions etc. on a contemporary theme. The Conclaves aim at enrichment of technical knowledge and professional growth through mutual interaction amongst the Students, faculties of Engineering College/ Polytechnics.

A grant of Rs 50,000/- will be provided to the organising Institute subject to submission of completion report of the conclave. The guidelines for organizing such events are enclosed in Annexure I.

Please forward the scanned copy of the duly filled in enclosed proposal form in Annexure II for conducting the above mentioned Conclave to studentchapter@ieindia.org on or before **15.09.2023**.

With regards,

Yours faithfully,


Maj Gen MJS Syali, VSM (Retd)
Secretary & Director (General)



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8 GOKHALE ROAD, KOLKATA – 700 020

PROPOSAL FOR THIRD STUDENTS' REGIONAL CONCLAVE & NATIONAL CONFERENCE OF STUDENTS' CHAPTER 2023-24

Name of the Institute (BLOCK LETTERS):	
Region:	Institute accredited by: NBA <input type="checkbox"/> NAAC <input type="checkbox"/>
Theme:	
Date:	
Write-up on the Theme (200 words) and list of Sub-Themes:	

Signature of the Advisor

Signature of Principal/Dean

Chairman/ Honorary Secretary of IEI
State/ Local Centre

Note: (a) Please avoid conducting Regional Conclaves & National Conference 2023-24 in the statutory days i.e., on March 04, March 22, May 17, June 05, Sept 09, Sept 15, Oct 02, Oct 14 and Dec 14.

(b) Please avoid conducting "Third Students' Regional Conclave & National Conference" on the dates of Indian Engineering Congress and National Conventions of IEI.



Guidelines for Third Students' Regional Conclave & National Conference by Students' Chapter of The Institution of Engineers (India)

Students' Regional Conclave & National Conference is the region-wise conclave of **Engineering College/ Polytechnic Students' Chapters** of the Institution. This event is organized in four regions, namely northern, eastern, western and southern regions of the country. The Conclave is organized annually in each region held on a contemporary theme and hosted by one of the Students' Chapters of IEI.

Objective

The Conclaves aim at enrichment of technical knowledge and professional growth through mutual interaction amongst the students, faculties of Engineering College/ Polytechnics and All India Students' Committee (AISC) Members.

Nomenclature

The conclave must be designated in the following style:-

***Third Students' Regional Conclave & National Conference of Students' Chapters
(Region)***

Theme: "....."

Date:

***Organized by
The Institution of Engineers (India)***

Hosted by:

***In collaboration with
State/ Local Centre of The Institution of Engineers (India)***



Planning

- a) The Engineering College/ Polytechnic desiring to hold the Conclave may submit the proposal in the prescribed format against the notice issued from IEI.
- b) The Chief Guest, Guest(s) of Honour (maximum two), list of technical activities and invited speakers need to be finalized before one month of the event.
- c) Renowned Experts, Professors, Industry Professionals, Professional Engineers (PE) of IEI, International Professional Engineers (IntPE) of IEI may be invited to act as speakers/ panelists in the event.
- d) For organizing the Conclaves, the DRAFT standard template of information brochure will be prepared by the concerned college and forwarded to IEI HQ for finalization of the same. After the approval of the brochure, the concerned Institute will be circulated to all the colleges in that region.
- e) The standard template of invitation card for inauguration and valedictory session will be designed and provided by IEI HQ in consultation with the Chapter.

Responsibility

- a) The event will be organized by an Engineering College/ Polytechnic Students' Chapter of IEI
- b) All the Students' Regional Conclave & National Conferences are to be conducted with the collaboration of State/ Local Centers of IEI, under whose jurisdiction the organizing Students' Chapter lies.
- c) All technical supports and publicity of the event will be provided by IEI.

Programme Outline

a) Inaugural Session

- i) Welcome address by Principal/ Director/ Vice-Chancellor of the organizing Institute/ Advisor of the organizing Students' Chapter
- ii) Address by President, IEI (if present)
- ii) Address by Secretary & Director (General), IEI (if present)
- iii) Address by Chairman, AISC



iv) Address by Chairman, State/ Local Centre of IEI

v) Address by Guest(s) of Honour

vi) Inaugural address by Chief Guest

vii) Vote of thanks by Honorary Secretary of State/ Local Centre of IEI/ Organising Secretary of the Conclave

b) Technical Session

i) Guest Lectures [Guest lecturers may be invited from different eminent personalities from academic, industry and policy-makers) to enrich the students and faculties

ii) Paper Presentation by the Students (Students will present selected papers on pre-defined topics based on the theme of the conclave)

iii) Panel Discussion (A panel discussion will be organized which may include experts from both academia and industry)

iv) Poster presentations and Exhibitions may also be organized in parallel sessions, if desired in the following manner.

- **Exhibitions** may be organized showcasing recent innovative technologies and R&D projects carried out by the students with the aim of helping the budding engineers broaden their vision for development of new scientific research.
- **Model Competition** will be organized among the students like designing of manually controlled robot or coding problems or solve basic science, mental aptitude, practical life problems etc.

c) Valedictory Session

i) Welcome address by Principal of the organizing Institute/ Advisor of the organizing Students' Chapter

ii) Address by Chairman, State/ Local Centre of IEI

iii) Prize Distribution

iv) Reporting by rapporteur(s) of paper presentation session

v) Address by Chief Guest



vi) Vote of thanks by Honorary Secretary of State/ Local Centre or Organising Secretary of the Conclave

Conclave Document/ Report

- The organizing Chapter in consultation with the State/ Local Centre of IEI will send a detailed report of the Students' Regional Conclave & National Conference in the prescribed format within three weeks of culmination of the event
- Registered participants who will attend the event all along (duly certified by the Organizing Secretary of the Conclave) will be provided Certificate signed by Chairman, AISC and Director/ Principal/ Vice Chancellor of the organizing institute.

The Institution of Engineers (India)