



The Institution of Engineers (India)

AN ISO 9001 : 2015 CERTIFIED ORGANISATION
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)
8 Gokhale Road, Kolkata-700 020

A Century of Service to the Nation

Ref : SP/T-1775

Date : 22 Nov 2022

Tender No : T- 1775

Due Date : 28 Nov 2022

Dear Sir,

You are requested to submit your quotation through prescribed Price Part for the following items :

<u>Sl No.</u>	<u>Item</u>	<u>Quantity</u>
1.	Supply of CD with plastic pouch (Sticker print on cover with writing) The enclosed "Price Part" duly filled-in along with forwarding letter is to be submitted.	175 nos. approx.
2.	Digital print of congress Proceedings (A4 size, Total pages 600, Inside page single color and cover 4 color) Pages may vary.	25 nos. approx.

Your sealed quotation mentioning **Basic Price** and **GST** separately and other relevant details including acceptance of Tender conditions should reach the undersigned within **28 Nov 2022 by 4 P.M** mentioning the tender no. and due date on the top of the envelope. **For any query regarding Scope of Work, please contact Technical Department of IEI.**


IEI reserves the right to reject the Tender in full or part without assigning any reason.

Tender Condition

- Payment will be made after satisfactory delivery of the work.
- Standard LD clause for delay in supply @ 2% per week or part thereof subject to maximum 10% of the ordered value
- Receipt of material subject to inspection.

Thanking you,

Yours faithfully,


Director (Administration)

Encl. : As stated

Price Part: T-1775

Supply of CD and Digital Congress Proceedings

Sl No	Specification	Quantity	Basic Rate (Rs) per piece	GST (%)	Total Amount (Rs)
1.	Supply of CD with plastic pouch (Sticker print on cover with writing)	175 nos. Approx.			
2.	a) Digital print of congress Proceedings (A4 size, Total pages 600, Inside page single color and cover 4 color)	25 nos. Approx.			
	b) Rate for Extra Each Page				

Total = Rs. _____

(In words _____)

N.B: Exact quantity / page may vary.

Name of the Company:

Address:

Contact No with E-mail Address:

Signature with date and

Seal of the Company: