Ref: SP/T-1797

Date: 05.09.2023
Due Date: 19.09.2023

Dear Sir,

You are requested to submit your quotation for supply of **one no. of HP / EPSON / BROTHER Make, Ink-Tank Printer and one no. of Laser Printer** as per the enclosed specifications (Annexure-I & II).

Your sealed quotation mentioning **Basic Price** and **GST separately** and other relevant details including acceptance of terms & conditions should reach the undersigned **within 19.09.2023 by 4.00 p.m.** mentioning the Reference No. and due date on the top of the envelope.
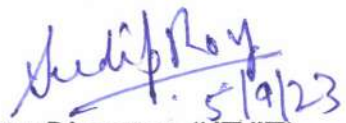
IEI reserves the right to reject the Tender in full or part without assigning any reason.

Terms & Conditions:
- Payment after satisfactory installation of the printer.
- Standard LD clause @ 2% per week or part thereof subject to maximum 10% of the work value.
- Warranty period should be as per Manufacturer's policy.
- In case of any dispute, decision of IEI will be final.

Thanking you,

Yours faithfully,

Deputy Director (NT/IT)

Encl. : As stated

T-1797

TECHNICAL SPECIFICATION FOR INK-TANK PRINTER

Make	HP, EPSON, BROTHER
Printing Technology	Ink Tank Based, Colour
Memory	512MB
Functionalities Required	Print
Print Speed	Minimum 7 ppm
Paper Size	A4, Legal
Media Type	Paper (plain, EcoEFFICIENT, light, heavy, bond, letterhead, preprinted, rough, glossy)
Connectivity	Ethernet. Wi-fi based, USB 2.0
Compatible Operating System	Windows 7 and above, Linux
Warranty	One year onsite

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T-1797

TECHNICAL SPECIFICATION FOR LASER PRINTER

Make	HP, EPSON, BROTHER
Printing Technology	Laserjet, Black & White
Memory	512MB
Functionalities Required	Print, copy, scan
Duplex Print	Yes (Automatic)
Print Speed	A4 – minimum 20 ppm
Copy Speed	A4 – minimum 20 cpm
Copy Features	Zoom 25% to 400%
Scanner Unit	Both Flatbed and ADF
Scan Speed	20 ppm
Scan Size max	8.5" x 47.24" for both ADF and Flatbed
Paper Size	A4, Legal, Letter, Envelope
Media Type	Paper (plain, EcoEFFICIENT, light, heavy, bond, letterhead,preprinted,rough);envelopes; lables
Connectivity	LAN. Wi-fi based, USB 2.0
Paper Tray Capacity	A4 - 150 Sheets, for ADF minimum 25 sheets
Paper Output Capacity	A4 - 50 Sheets, for ADF minimum 25 sheets
Compatible Operating System	Windows 7 and above, Linux
Warranty	One year onsite