



# The Institution of Engineers (India)

AN ISO 9001 : 2015 CERTIFIED ORGANISATION  
(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)

8 Gokhale Road, Kolkata-700 020

*A Century of Service to the Nation*

## NOTICE INVITING QUOTATION

No.T- 1827

Dated: 08 July 2024

### Quotation for Sale of Used Answer Scripts and Waste paper at IEI

Sealed quotations are invited for Sale of Used Answer Scripts and Waste paper at The Institution of Engineers (India), 8 Gokhale Road, Kolkata 700 020.

The sealed quotation for the annexed items is to be submitted along with a Demand Draft of Rs.5,000/- as EMD in favour of 'The Institution of Engineers (India)' payable at Kolkata. Any quotation without EMD will not be considered. If the successful bidder fails to lift the items within the schedule date and time, the EMD amount will be forfeited. The approved rates shall remain valid one year from the last date of submission of quotation i.e. 19.07.2024.

The sealed quotation duly superscribed, "Quotation for Sale of Used Answer Scripts and Waste paper at IEI" with Notice No.T-1827 and date addressed to the Deputy Director (NT/IT & Admn), The Institution of Engineers (India), 8 Gokhale Road, Kolkata 700.020 should be dropped at the Tender box of The Institution of Engineers (India) within time and date i.e. up to 4.00 PM of 19.07.2024.

Quotation received after the stipulated date and time shall not be entertained. The IEI reserves the right to reject the tender in full or part without assigning any reason. The decision of the IEI will be final.

Thanking you,

Yours faithfully,

Deputy Director (NT/IT & Admn)

Encl. : As above

T-1827

**The Institution of Engineers (India)**  
8 Gokhale Road, Kolkata 700 020

**LIST OF ITEMS FOR WHICH QUOTATIONS IS SOUGHT**

Sl No.	Description	Rate Per kg	GST	Total (Rs.)
1.	Used Exam Answer Books			
2.	Used Exam Drawing Sheets			
3.	Old Question Papers			
4.	Journals			
5.	Foreign Journals			
6.	IEI News			
7.	Technorama / Annual Volume			
8.	Books			
9.	Booklets			
10.	Periodicals			
11.	Computer Continuous Stationery			
12.	Registers			
13.	Ledgers			
14.	Blank Files			
15.	Newspapers			
16.	Sweeping Papers			
17.	Cartoons			
18.	Waste Paper			

We hereby accept all the terms & conditions as mentioned in the notice.

Name of the Company:

Address:

Phone:

Email:

Signature with date & stamp